

IOWA EMERGENCY RESPONSE COMMISSION

Minutes of March 06, 2003 Iowa Emergency Management Division Conference Room Level A - Hoover Building Des Moines, Iowa

Members present:

Julie Bell
Julie Cooper
Donald Flater
Jim Kinkle*
Susan Lagneaux*
David Miller*
Brad Nocita
Chris Scase
Tom Sever*

Staff Present:

Kathy Lee - DNR
Paul Sadler - EMD

Guests Present:

Bob Goldhammer - Polk County
Brad Storm - Linn County
Tina Lowrey - EPA (via phone)

Members Absent

Elizabeth Christiansen*
Mahala Cox
Anne Jackson*
Frank Magsamen
Pat Paustian
*denotes voting member

Approval of Minutes:

January 2, 2002

Moved approval of the minutes by David Miller second by Susan Lagneaux. Motion carried unanimously.

Correspondence, Speeches, Conference Reports

Chris Scase noted that a letter had been sent to the Chair of Region 6 Planning District, Brad Storm, congratulating the new committee on being recognized as a planning district by the IERC.

Committee Updates: Membership / Reports

Chris Scase updated the committee list to include new members appointed to the IERC. A list of committee members will be available at the next meeting.

Executive - Did not meet.

Information Education - Did not meet.

LEPC Support - Did not meet.

Fee Legislation Study Committee - Kathy Lee, said that the best way to implement the legislation is for the state to collect the fee and turn the money over to the county. The proposal is that the state would be allowed only the amount needed to administrate the program and the Tier 2 program. Some of the proposals are:

- methods of dispersal,
- mechanisms to ensure the money does not end up in the county general fund
- a line item in the county budget to track the tier 2 money
- a broad range of use of the money by the county LEPC
- pooling of funds by regional LEPCs
- defining a small business

- capping fees - where a company has many sites

Chris Scase went over the background of how we got to where we are now with fee legislation. The Study Committee will meet again on March 20th at the DNR meeting room.

Region 7 LEPC Conference

Chris Scase reminded the group of the conference on August 22-24, Doubletree Hotel, Omaha, Nebraska.

Cost Recovery - Kathy Lee

Kathy Lee provided documents to the Commission members. The first is a letter from Kathy Lee, which transmits two documents: "Guidelines for Cost Recovery", which is a list of recommendations and options for cost recovery in a community and the second document, "Hazardous Materials Response Billing Protocol for Iowa Fire Departments, describes billing formats and establishes a range of reasonable charges for local fire departments.

Agency Reports

Section 301 – Emergency Management Division

LEPC membership – Paul Sadler presented three resignations the Commission needs to act on. Moved by David Miller to accept the resignations, second by Jim Kinkel. Motion passed. Sadler reported that there are at least two LEPC members in each district.

Section 303 – Emergency Management Division

Paul Sadler distributed maps (dated March 5, 2003) that show the status of the EPCRA plans in Iowa. It indicated that 4 counties have no plan on file, 16 have incomplete plans, 17 are in need of annual review and 62 meet state standards. Each county is required by Emergency Management to have a current Hazardous Materials Plan in their Emergency Operations Plan. Also, completed plans are required in order to receive Department of Justice grant money and Supplemental Grant money.

Section 305 – Emergency Management Division

At the last meeting it was reported that EPA grant money was used to train five "mentors" in the new version of the CAMEO suite on December 4-5. Brad Storm has been responsible for bringing Delaware County into compliance. He has been aggressively helping counties surrounding Linn County. There has been significant progress as a result of that training.

Section 302 & 312 – Division of Labor

No report. March 1st is the filing deadline. Electronic Submission appears to be working well.

Section 304 & 313 – Dept. of Natural Resources

Kathy Lee said the Reports of Hazardous Conditions, which includes extremely hazardous substances as well as other substance shows 218 spills reported year to date. That is down from last year at this time, which was 329 spills. Each month the report and a monthly spill log is compiled and sent to county coordinators.

Form R reports - For the month of January, 2 reports were submitted, 5 for February. The DNR Emergency Response Unit is receiving Form Rs now and they appear to be going all over the place. She asked the Julie and Sue that if they have a newsletter, to let their constituents know the correct address for submitting Form R.

ELECTION OF OFFICERS

Chris Scase was nomination by David Miller, second by Jim Kinkle. Jim Kinkle moved the nominations cease, second by David Miller.

Sue Lagneaux was nominated by Tom Sever, second by Jim Kinkle. Jim Kinkle moved the nominations cease, second by Tom Sever.

The following were elected officers for the next year:

Chairperson - Chris Scase

Vice Chairperson - Susan Lagneaux

EPA/FEMA Reports

Tina Lowrey, representing EPA, was connected by telephone. The Stakeholders meeting was held on February 20th in the EMD conference Room. Region 7 EPA met with representatives from the various state agencies that have roles under EPCRA. Tina said that the issues identified were:

Funding, grants and support for inputting TierII data for Division of Labor

Sharing information

Website information

Letter of support for electronic signature for submitting Tier II reports.

Tina said a meeting with state coordinators would be held, along with a survey.

E-mails from Headquarters will be sent to states to be sent to LEPCs.

EPA inspectors will be in Iowa conducting audits.

CAMEO Training will be held in April

FEMA was not able to be present.

Kathy Lee reported that she had to suspend CAMEO training because of additional responsibilities. She introduced Doug Ferguson, who could not be present because he was in Texas working the space shuttle crash. Doug will be helping with exercises in the future.

Don Flater reported that Iowa will be a corridor for railroad transportation of radiological materials in containers.

Meeting adjourned. Next meeting May 1, 2003.